

FEATURING BEST PRACTICES OF STATE AGENCIES AND INSTITUTIONS OF THE COMMONWEALTH OF VIRGINIA

Job Placement

New River Community College
implemented this best practice
in 1978

*Qualifying under the
Best Practices catalogue*

3 Provide Capabilities
31 Manage resources and capabilities
312 Deliver products and services to customers

Best Practice Summary (how it works, how you measure it)

Placement services include career counseling and assistance in securing part-time or full-time employment while attending New River Community College (NRCC), during vacations, or after graduation. Major companies throughout the region, state, and nation recruit annually at the college. The Placement Office also maintains contact with the Virginia Employment Commission, as well as with businesses and industries concerning the availability of jobs. Resume dissemination and job search area services are provided through the Placement Office. Students may make use of these services at any point in their programs.

Impact on the Process Organizational Performance (OUTCOMES)

A file of credentials is maintained indefinitely for each student that utilizes the services provided by the Job Placement Office. In the last twelve months, approximately 2,000 students and 200 employers have been served. Over 800 resumes were disseminated, resulting in 84 (known)

interviews and 69 (known) offers of employment. Students using the services have secured jobs in locations all over the country, from Virginia to California, and from Michigan to Florida.

Best Practice Qualification

NRCC's Job Placement service is unique in that it is paired with career counseling and provides access to a number of on-line job search and recruiting services, such as ALEX, Virginia View, American Job Bank, and First Place. The college hosts a job fair each year and maintains a computerized tracking system for keeping information about where and when resumes are sent, job interviews are held, and the offers of employment are made. Individual assistances in writing resumes and making application for positions is the key to the success of NRCC's Job Placement program. The requests received from employers seeking an individual to fill a position far outnumber the available students/graduates.

For Additional Information

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